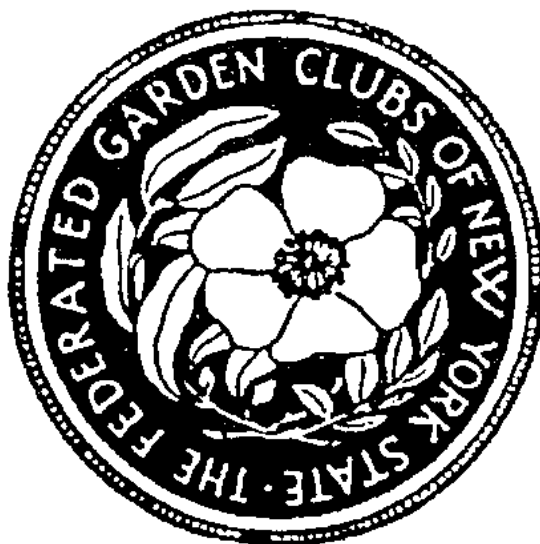


*Federated Garden Clubs
Of
New York State, Inc.*



NEWLY REVISED AWARDS

Revised 2010

Updated September 2011

Effective Immediately

Additional copies may be obtained [for a fee] at

FGCNYS office

104 F Covent Gardens, Guilderland, New York 12084

(518) 869-6311

President: Elaine DiPietro
President for Update: Pam Foehser
Awards Chairman: Norma Dowd

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Not Numbered

NGC – Scale of Point for Evaluating Standard Flower Show Schedules; online at
http://www.gardenclub.org/Files/NGC_Scale_of_Points_Evaluating_FS_Schedule.pdf

Standard Flower Show Evaluation Scale of Points

NGC Standard Flower Show Achievement Award Application

NGC Flower Show Achievement Award Check List

2011-2013 NGC Awards Application Form

2011-2013 C.A.R. Awards Application Form

2011-2113 FGCNYS Awards Application Form

**** ALL FORMS CAN BE DOWNLOADED AT FOLLOWING ADDRESSES ****

<http://www.gardenclub.org/Resources/Forms.aspx>

<http://ngccar.org>

<http://fgcnys.com/application.html>

“Rules”

PURPOSE

The awards program provides recognition for outstanding projects, activities and people in accordance with promotion of the programs and objectives of the Federated Garden Clubs of New York State, Inc. and advances the N.Y. State Award 1st place winners to C.A.R. and National Garden Club for further acknowledgements.

AWARD RULES 2011-2013

1. **AWARDS YEAR:** January 1 to December 31 annually. This applies to all projects submitted with application form. All awards may be presented annually, if merited. Any exceptions will be noted.
2. **ELIGIBILITY:** Only National Garden Clubs members are eligible to apply for NGC/C.A.R./FGCNYS awards unless otherwise stated in the award descriptions. Junior, Intermediate, High School Garden Clubs, Individual Youth must be sponsored by a member garden club to be eligible for specific awards.
3. **APPLICATION FORMS:** NGC/C.A.R./FGCNYS have **NEW** application forms and procedures for applying for awards. The application form contains topics to be addressed along with any supporting photographs.
 - There is a three (3) page limit, using only the front of the page.
 - Binders and vinyl sheet protectors are no longer required or allowed.
 - Applications will not be returned. Exceptions noted.
 - Applications may be submitted electronically to the District/State Awards Chairman and National Awards Chairman where applicable.
 - Forms are available on the NGC website, www.gardenclub.org, C.A.R. website, www.ngccar.org, state website fgcnys.com and from State Awards Chairmen.
 - This NEW application form should **not** be used for Awards of Excellence or Flower Show Achievement Awards.

4. PROCEDURE FOR APPLYING AND DEADLINES:

APPLICANTS

- Complete the application form. Submit the original form (3 pages only) to your District/State Awards Chairman by the deadline set by your state. If submitting by mail, include original and one copy.
- Keep one copy for your records.
- **YEARBOOKS** – complete the necessary information on the NGC Application Form. Do not answer the questions. Firmly clip two copies of the completed application form to the inside front cover (send only 1 yearbook). No envelope necessary.
- **PUBLICITY PRESS BOOKS** – complete the necessary information on the NGC Application Form. Do not answer the questions. Prepare a Book of Evidence. No limit on number of pages. Submit to your State Awards Chairman by deadline set by your state.
- **PUBLICATIONS:** Submit entry for #3, #12, or #13 in an envelope with one Application Form secured to outside and one enclosed inside envelope if sending by mail. Electronic submissions permitted. Submit entries to your District/State Awards Chairman by deadline set by your state.

PROCEDURE

1. Clubs please read List of Awards and requirements that your clubs may apply for during a calendar year from January 1st to December 31st. The list of awards is posted in the [new] Awards Manual or <http://www.fgcny.com> The award may be reapplied when new information has been added.
2. All correspondence is through the District Awards Chairman.
3. All Applications along with Book of Evidence (Flower Show and PressBook Awards only) should be submitted first to the District Awards Chairman. See each listed award for application and/or Book of Evidence.
4. Applications and Books of Evidence (Flower Show and PressBook Awards only) are sent by the District Awards Chairman to the proper State Chairman.
5. Requirements for application:
 - a. One completed and signed application form. Application forms can be obtained at the end of this manual or at the Federation/NGC/C.A.R. web sites.
 - b. Official score sheet. These are available for your perusal from your District Awards Chairman, in the back of this manual. *Score sheets **MUST** be used for every award to assure uniformity and accountability.*
 - c. Evaluation forms are prepared by judges who send them directly to the District Awards Chairman
 - d. A completed Book of Evidence (Flower Show and PressBook only) is prepared by the club/applicant if required. *Check the rules*
 - e. One application only is allowed for each project. Flower Shows, Flower Show Schedules, and Junior section of flower show are considered separate projects. The State Awards Chairman may move the application to another award which is more appropriate for the applicant, but applications must be for ONE AWARD ONLY.
 - f. For Schedule awards [1] copy of the District entry scoring 1st place and 95% or above, one in each category, with application form is mailed to the state chairman. Three [3] completed evaluation sheets, with judge's comments, are added by the District Award Chairman. See appendix for sample evaluation forms. All schedules become the property of FGCNYS.
6. National Garden Club [NGC] and Central Atlantic Region Awards [C.A.R.] are available:
 - a. Suggested references to these awards appears after corresponding awards Descriptions herein
 - b. Sample applications and other information are in the appendix
 - c. Rules and descriptions of NGC Awards are published in the National Gardener magazine in the fall [odd years] edition or on the web site (gardenclub.org) Keep this issue for reference.
 - d. For current C.A.R. Awards and requirements see the web site (ngccar.org - (under Awards and Contests)
7. Usual categories for most awards unless otherwise indicated in award description:
 - a. Garden Club
 - i. Small Club: 29 members and under
 - ii. Medium Club 30-99 members
 - iii. Large Club 100 members and over
 - b. Group of member clubs

- c. Councils
 - d. Districts
 - e. Individuals
8. Find requirements for the Special Exhibits Division, especially the number Required for an Award Flower Show, in the Handbook for Flower Shows, 2007 edition, pages 224-225.
 9. Standard System of Awarding will be used. This requires that there be one *First*, one *Second*, and one *Third*. There can be “**NO TIES**” in these awards. There may be one or more Honorable Mention Awards as merited.

DEADLINES

1. January 1st to December 31st is the award year
2. 30 days prior to a show is the latest time to inform the District Awards Chairman of the club’s intent to hold a Standard Flower Show. Send to the District Awards Chairman:
 - a. Two [2] copies of the proposed schedule
 - b. List of Judges
3. September 1st is the deadline for Club Awards Chairman to notify the District Awards Chairman of the number and type of awards she can expect from that Club, so she can plan for appropriate timing and judges at the district level.
4. October 1st is the deadline for sending completes project awards application and Book of Evidence (Flower Show and Pressbook only) to the District Awards Chairman.
5. October 1st is the deadline for District Awards Chairman to notify the State Awards Chairman of the number and type of awards they can expect from that district, so they can plan for appropriate timing and judges.
6. November 1st is the deadline for District Awards Chairman to submit District Applications and Book of Evidence (Flower Show and PressBook only), completed and judged, to the State Awards Chairman.
7. December 15th is the deadline for applications for Flower Shows held after October 15th [*Schedules for these shows must be sent to the District Awards Chairman by October 1st*]
8. Some special awards have other deadlines, as indicated in the award description, such as Publicity Press Books, etc. **All Special Awards applications are sent to the current State Chairman for the award, not directly to the C.A.R. or NGC awards chairman**

ACHIEVEMENT AWARDS

Applications are sent to the District Awards Chairman

1. NYS AWARDS OF EXCELLENCE; may be awarded to individuals, organizations, or institutions having made significant contributions towards the advancement of the purpose of the State Federation and NGC which are of national and worldwide importance. Applicants need not necessarily be a Garden Club member. [for other awards see number]
 - a. Individual
 - b. Organization or Institution

NGC # 23

2. NEW YORK STATE CITATION / WHITE ROSETTE: May be awarded for an outstanding project established for three [3] years or more and representative of the aims and purposes of the Federation.
 - a. A club
 - b. A group of clubs
 - c. A district
 - d. An individual member

NCG #7, 58

3. SPECICAL ACHIEVEMENT CITATION: may be awarded for advancing an objective of the Federation which does not come under any other awards.
 - a. A club
 - b. A group of clubs
 - c. A district
 - d. An individual member

NCG # 7, 44, 58

4. PRESIDENTAL CITATIONS: Three [3] may be given at the sole discretion of the New York State Federation President. No application needed.
5. ELEANOR CROSBY CLUB RECOGNITION: may be awarded to clubs for outstanding all-around achievement including community and environmental involvement, as a results of point scoring the results of the Club Recognition questionnaires sent from the State Office to clubs each year. One or more citations may be presented to each District at the discretion of the judges' panel and the State Club Recognition Chairman. Awards will be presented at the State Fall Conference each year.

NGC # 7

C.A.R. Outstanding Achievement

CIVIC CONCERN, CONSERVATION AND ENVIRONMENTAL AWARDS

Applications are sent to the District Awards Chairman

6. CIVIC CONCERN CITATION: may be awarded to a club for a project that improves the community. A completed project or continuing project may be considered. Community involvement and impact on the community will be a major consideration.
 - a. Roadside beautification
 - b. Youth Education
 - c. Work with Underprivileged and/or Handicapped
 - d. Historical Preservation, trails, gardens etc.
 - e. Pollution
 - f. Operation Wildflower
 - g. Solid Waste
 - h. Community Gardens

NGC # 1, 7, 20, 28, 45A&B, 50, 54, 56, 58
C.A.R. Civic Development or Improvement
7. CIVIC Development: Anything that improves the community that is not included above.
8. UNSOLICITED CITATION: may be awarded to organizations or institutions other than garden clubs for completed projects of Civic Improvement, Beautification, or Conservation. One award may be given in each District annually, if merited and recommended by the District Board.
9. CONSERVATION CITATION: may be awarded for an ongoing project of at least two [2] years work in any area of conservation.
 - a. Single member
 - b. A club
 - c. A group of clubs
 - d. A district

NGC # 6

C.A.R. Environmental Concern

10. ENVIRONMENTAL IMPROVEMENT OR EDUCATION: may be for the club showing the most successful environmental improvement or educational Project.

Suggested projects include:

- a. Educational activity or display
- b. Working with legislation
- c. Natural resource development
- d. Energy awareness, etc.

Suggested subjects: water, air, land, wildlife, birds, trees, etc.

- a. A club
- b. A group of clubs
- c. A district

NCG # 6, 42, 43, 54, 56

C.A.R. Environmental Concern

11. CONSERVATION CITATION: may be awarded for educational or legislative activity in conservation, overall excellence and well balanced year's conservation activities.

1. Outstanding conservation work by an individual member
2. Outstanding program of work in conservation by a club
 - a. A conservation field project
 - b. Natural resource development, such as watershed erosion, control reforestation, wildlife refuge, etc.

NCG # 6, 41, 45B

C.A.R. Environmental Concern

12. LAND TRUST / NATURE CONSERVANCY: as described in the Fall issue of *The National Gardener* magazine in the odd year:

1. The State Land Trust Chairman will contact clubs about current contests and information and any FGCNYS Award planned on a yearly basis.
2. Contributions are solicited for designated projects in each administration.

13. LITTER AND RECYCLING Reclamation: may be awarded for an outstanding anti-litter, reclamation and/or recycling project

- a. A club
- b. A group of clubs

NGC # 39, 45A, 45B

14. WORLD GARDENING CITATIONS

- a. Award to club or clubs for outstanding program of activity in promoting World Gardening. NGC # 46
- b. Certificate to clubs for contributions of \$ 25.00 or more
- c. Largest dollar increase in club contributions, a district
- d. Largest dollar contribution:
 - 1. a club
 - 2. a district

15. NATIONAL GARDEN WEEK AWARD: may be given to a garden club/s with the best overall promotion of National Garden Week, the first full week in June of each year.

- a. A club
- b. A group of clubs

NGC # 53

EDUCATIONAL AWARDS

Applications are sent to the District Awards Chairman

16. GARDEN INFORMATION CENTER CITATION: may be awarded for centers maintained by one or more FGCNYS clubs, which in proportion to size, have performed the greatest service to the community through informational resources, programs that include NGC objectives, community service, and cooperation with related organizations.

- a. Large garden center
 - i. A club
 - ii. A group of cubs
- b. A mini garden center
 - i. A club
 - ii. A group of clubs

NGC # 2

17. EDUCATIONAL EXHIBIT CITATION: may be awarded for an outstanding educational exhibit by an individual member or members of a FGCNYS club. The exhibit must relate to NGC objectives and be designed to instruct. Application should include:

1. Summary of the exhibit [impetus for the exhibit, where and when exhibit was displayed, number of people viewing the exhibit, concrete results of the exhibit, if known]
2. Two photographs (2) May be electronically submitted.

The winning exhibit may be displayed at the Annual Meeting if space is available

- a. In a flower show
- b. Other than a Flower Show

C.A.R. Outstanding Educational Exhibit

18. MEMBER SCHOLARSHIPS: are available from FGCNYS, *one in each District each year*, for members who attend an approved FGCNYS school:

- a. Flower Show
- b. Horticulture
- c. Landscape Design
- d. Garden Studies
- e. Environmental, etc

Application is made in writing to the State Scholarship Chairman by the Chairman in each District designated by the District Director for this purpose.

FLOWER SHOW AWARDS

Applications are sent to the District Awards Chairman

***** EXCEPTION FOR ALL FLOWER SHOWS *****

Books of evidence may have a maximum of 20 pages [10 sheets]; title page and table of contents.

May also be submitted on a DVD or CD.

19. Show Schedule Citations:

A. FLOWER SHOW SCHEDULE CITATIONS: may be awarded in the following categories:

- a. Standard Flower Show
- b. Home Shows
 - i. Home & Garden Show
 - ii. Home Show
 - iii. Home / Public Building
- c. Holiday Show
- d. Show staged in a Public Building
- e. Patriotic Show
- f. Plant Society Show
- g. Miniature / Small Show
- h. Historic Theme

May be awarded to:

- i. A club
- ii. A group of clubs
- iii. A district
- iv. A section, County, Council, etc.
- v. A Judge's Council
- vi. Affiliated Plant Society

B. FLOWER SHOW SCHEDULE CITATION: for a Small Standard Flower Show not qualifying for a National Garden Clubs, Inc. Flower Show Award.

May be awarded to:

- a. A club
- b. A group of clubs

C. HORTICULTURE SHOW SCHEDULE: may be awarded to:

- a. A club
- b. A group of clubs

20. JANET BOWERS MEMORIAL CITATION: may be awarded to a club for its **FIRST** Standard Flower Show. Such a flower show must not be rated less than 85% by the evaluating judges, minimum of two [2] exhibits are required in the Special Exhibits Division, see HB chapter 11.
21. FLOWER SHOW CITATION: may be awarded to a show scoring 90% but not more than 94% in the categories below. See HB, Chapter for Special Exhibits Division requirements, based on club size/membership.
- a. Standard Flower Show
 - b. Home Show:
 - i. Home and Garden Show
 - ii. Home Show
 - iii. Home / Public Building Show
 - c. Holiday Show
 - d. Show staged in a Public Building
 - e. Patriotic Show
 - f. Plant Society
 - g. Miniature/Small Show
 - h. Historic:
 - i. With Historic Theme
 - ii. Held at Historic Building or Grounds

May be awarded to:

- a. A club
 - b. A group of clubs
 - c. A district
 - d. A section, County, Council, etc.
 - e. A Judges Council
 - f. Affiliated Plant Society
22. FLOWER SHOW CITATION: may be awarded to a show scoring 95% or above. Winning clubs are not eligible the following year.
- a. Fewer than 21 members-Shows must include one [1] or more educational exhibits and/or one [1] or more exhibits by youth or other sponsored group. One is required
 - b. 21-49 members: Show must include two [2] or more educational exhibits and / or two [2] exhibits by youth or other sponsored groups, or any two [2] of the above.
 - c. 50-99 members: Show must include three [3] or more educational exhibits and / or three [3] exhibits by youth or other group, or any three [3] of the above.
 - d. 100 members or More: Show must include four [4] or more educational exhibits and / or four [4] exhibits by youth or other sponsored groups, or any four [4] of the above.
- NGC # 5A, B, C, D

23. HOME SHOW CITATION: may be awarded for a show scoring 95% or above in the following categories:

- a. One member club, one [1] or more homes, garden optional. Minimum two [2] Special Exhibits required
- b. Two [2] or more member clubs, one [1] or more homes, garden/s optional. Minimum three [3] Special Exhibits required
- c. One [1] member club, one [1] or more homes, in combination with some exhibits staged in a public building, garden/s optional. Minimum of two [2] Special Exhibits required
- d. Two [2] more member clubs, one or more homes, in combination with some exhibits staged in a public building, garden/s optional. Minimum of three [3] Special Exhibits required

NGC #17 A, B, C, D

24. COUNCIL SHOW CITATION: may be awarded for a show scoring 95% or above. Winning Councils are not eligible the following year.

a. Council, Section, County, etc. Show:

Five [5] or more member clubs must exhibit in the show. Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups, or any three [3] of the above required.

NGC # 18A

b. Judges' Council Show:

i. A judge's council

ii. A group of judge's councils

Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups, or any three [3] of the above are required.

NGC # 18B

25. PATRIOTIC SHOW CITATION: may be awarded for a show scoring 95% or above, sponsored by one [1] or more member garden clubs located near one another. The theme of the show **MUST** be patriotic in terms of the advancement of Americanism, and feature the spirit of patriotic traditions. The flag of the United States of America shall be correctly and prominently displayed. Exhibitors **SHALL NOT be** limited to the use of patriotic colors in exhibits. The show schedule must specify requirements.

a. One member club; Requires Two [2] Special Exhibits

b. Two [2] or more member clubs; Requires Three [3] Special Exhibits

c. Council, district; Requires Three [3] Special Exhibits

NGC # 21, A, B, C

26. HOLIDAY SHOW CITATION: may be awarded for a show scoring 95% or above, sponsored by one [1] member club or a group of garden clubs. The show must feature the *spirit of the holiday*. The show schedule must specify requirements.
- a. One member club; Requires Two [2] Special Exhibits
 - b. Two [2] or more member clubs; Requires Three [3] Special Exhibits
 - c. Council, district; Requires Three [3] Special Exhibits
- NGC # 22 A, B, C
27. DISTRICT SHOW CITATION: may be awarded for a show scoring 95% or above, sponsored by a district, all clubs participating must be member of FGCNYS. A minimum of 75% of the clubs must exhibit in the show. Two [2] or more educational exhibits and/or two [2] or more youth and/or sponsored groups, or any four [4] of the above are required.
- a. District with fifteen [15] or less member garden clubs
 - b. District with sixteen [16] or more member garden clubs
- NGC # 30 A, B
28. NEAR CLUB SHOW CITATION: may be awarded for a show scoring 95% or above, sponsored by two [2] or more member clubs located near each other. Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups, or any three [3] of the above are required.
- NGC # 35
29. SHOW STAGED IN A PUBLIC BUILDING: may be awarded for a show scoring 95% or above, sponsored by one or more member garden clubs. The show must be staged in a public building, such as: historically preserved home; museum; church; business district; shopping center; mall; housing development; county or state fair; furniture store; garden center; or other commercial public building. A tour of gardens may be included. Show may have a patriotic or holiday theme. Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups and any three [3] of the above are required.
- a. One [1] member club
 - b. Two [2] or more member clubs
- NGC # 57 A, B

30. PLANT SOCIETY/MEMBER GARDEN CLUB CITATION: may be awarded to a member club and/or a plant society which is either a regular member club or affiliate member of FGCNYS and/or NGC. The show must fulfill the requirements for a Standard Flower Show, with the exception that the Horticulture Division may be judged by plant society specialized judges. The show should display the featured flower in an imaginative way. Plant Society shows are non-competitive. More than one may be sent to NGC. Minimum of one [1] Special Exhibit required. If a plant society and a member club or District participates, each may receive an award.

- a. One [1] member club
- b. Two [2] or more member clubs

NGC # 34-3

31. PETITE STANDARD FLOWER SHOW CITATION: may be awarded for a show scoring 95% or above, sponsored by a club, group of clubs, or District for a show in which all design entries are small and/or miniature and all horticulture entries are dwarf varieties. The appropriate number of Special Exhibits base on membership size must be included with emphasis on miniatures

- a. One [1] member club
- b. Two[2] or more member clubs
- c. Council or District

NGC # 25 A, B, C

32. PEG KING MEMORIAL AWARD: may be given to the District with the largest percentage of Standard Flower Shows based on the number of clubs in the District. A District may receive this award once in five [5] years. All Show Schedules, signed by one of the officiating judges must be submitted with one [1] application form. Shows included are: club shows, District shows, state and county fairs if planned by FGCNYS clubs and are standard in all other respects. Plant Society shows are not included.

33. PHOTOGRAPHY CITATION: may be awarded to an FGCNYS member for the best photograph of a design entry in a Standard Flower Show. The photograph shall become the property of FGCNYS. The application must list details of show, schedule, judging panel, list of plant material and design interpretation. Remove all ribbons before photographing. The photographer will be the applicant. The exhibitor receives credit for the design.

34. MAY WALTON FLOWER ARRANGER OF THE YEAR SILVER TRAY: may be awarded to an individual designer selected by a District Awards Committee. Criteria are to be selected by the District including that the design must have been entered in a Standard Flower Show and must have received a Tricolor Award and/or Designers Choice Award. The entry must include a photo of the design and a résumé describing it. This is a traveling award, to be presented to a different District each year in the order of 1 thru 10 beginning in the 1986 Award Year in District 1. An engraved silver tray will be presented at the Annual Meeting,

- beginning in 1987. The tray will be passed on to the next year's winner and eventually displayed in the FGCNYS Office. **The deadline for submission is January 1st**. [Until 2019]
35. PAULINE SHERWOOD PETITE DESIGNER OF THE YEAR SILVER TRAY, may be awarded to an individual designer selected by the State Awards Committee. The design must have been entered in a Small Standard, or Standard, or Standard Miniature Flower Show and must have received the Petite Award. The entry must include a photo of the design and a résumé describing it and a copy of the schedule, with class highlighted. This is an annual Award, presented to a different District each year in the order of 10-1 beginning in the 1999 Awards year in District 10. A small silver tray will be presented at the Annual Meeting yearly, the recipient to be the owner. **The deadline for submission is January 1st**. Tray to be sponsored by Jeanne T. Nelson
36. SMALL STANDARD FLOWER SHOW CITATION: may be awarded for a show scoring 95% or above. Must conform to the 2007 rev Handbook, Chapter 1, pages 7-8. May be awarded to:
- a. A club
 - b. A group of cubs
37. HISTORIC SHOW CITATION: may be awarded for a show scoring 95% or above sponsored by one [1] or more member garden clubs. Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups, or any three [3] of the above are required.

HORTICULTURE THERAPY/GARDEN THERAPY

Applications are sent to the District Awards Chairman

38. HORTICULTURE THERAPY: may be awarded or an outstanding program working with the physical or learning challenged in nursing homes, schools, prisons etc.

- a. Single member garden club
 - i. Small club
 - ii. Medium club
 - iii. Large club
- b. Group of member clubs
- c. Individual garden club member
- d. State Garden Club
 - i. Small State
 - ii. Medium State
 - iii. Large State

NGC # 19

39. GARDEN THERAPY INVOLVEMENT CITATIONS

- A. MARY PIRAINO GARDEN THERAPY TROPHY: may be awarded to the club with the most patient or resident involvement in garden therapy, at the discretion of the State Garden Therapy Chairman and the State Awards Chairman. The application must include a record of meeting dates and number of residents or patients involved, signed by a supervisor at the facility along with a brief description of the program and appropriate photographs. Photographs may be electronically submitted. A club may not win in successive years.
- B. CITATION: may be awarded to facilities for patient involvement or work with a garden club, at the discretion of the State Garden Therapy Chairman and the State Awards Chairman. A single page letter is necessary.

40. HORTICULTURE THERAPY GARDEN PROJECT: may be awarded for establishment of a garden/s to benefit the physically or learning challenged, residents in nursing home, school, prisons, low income housing etc. Includes barrier free garden, accessible gardening, community garden, meditation garden at hospital, etc.

- A. Single member garden club
 - i. Small Club
 - ii. Medium Club
 - iii. Large Club
- B. Group of member clubs
- C. Individual garden club member
- D. State Garden Club
 - i. Small State
 - ii. Medium State
 - iii. Large State

NGC # 48

HISTORIC PRESERVATION AWARDS

Applications are sent to the District Awards Chairman

***Applications for Historical Decorations are mailed by Clubs to State Historic Preservation Chairman.

Deadlines: Intent to apply one [1] month prior to event. Applications and Supporting Evidence: between October and December is due January 5th. All other holidays due by November 1

41. HISTORIC PRESERVATION CITATION: may be awarded to a member club or clubs for completion of a historic preservation project or importance to heritage of a particular locality. A landscape designer's plan and/or architect's plan and the architects or designer's signature, as well as photos of before and after should be included:

A. CHURCH GARDENS: May be awarded to an individual, an organization, a member garden club, group of member garden clubs that has promoted the planning and/or planting of a church, synagogue or Temple garden.

NGC # 28, 49, 50, 62

B. LANDSCAPE DESIGN: may be awarded to a member garden club, or clubs, for the most significant contribution in providing and planting for one of the following completed projects: Church, Synagogue, Temple, Hospital, Civic Center, Park, Waterfront, etc.

NGC # 28, 49, 50, 62

C.A.R. Violet S. Thoron Award

C. PRESERVATION OF BEAUTY: may be awarded for the completion of historic preservation projects; such as the restoration of a park, a building and/or garden.

1. Member club/s

2. Individual member

NGC # 28, 49, 50, 62,

NGC Special Award B

D. HISTORIC DECORATIONS: may be awarded for tasteful distinctive holiday decorations of an historic building/mansion. Decorations are not required to be of the period of the building but should be creative, distinctive and harmonize with the style of the building. Designer's choice of all materials within purview of curator, official or owner of the building is required.

a. Single Member garden club

i. Small club

ii. Medium Club

iii. Large Club

b. Member clubs

NGC Special Award 51

HORTICULTURE AWARDS

Applications are sent to the District Awards Chairman

42. ALICE DOSCHER HORTICULTURE CITATION: may be awarded to an individual of amateur or professional status for outstanding achievement of permanent importance in the science, literature or practice of horticulture. The citation shall be presented only when the individual fully merits the honor it is designed to confer.

NGC # 4

43. EXCELLENCE IN HORTICULTURE CITATIONS: may be awarded in the following categories:

- 1) Flower Show Achievement / Section or Special Exhibit:

- a. A club
- b. A group of clubs
- c. A district

C.A.R. Outstanding Educational Exhibit

- 2) Outstanding educational project of horticultural interest:

- a. A club
- b. A group of clubs
- c. A district

- 3) Cooperation with a Horticulture or Plant Society in the furtherance of a Federation objective:

- a. A club
- b. A group of clubs
- c. A district

NGC # 3

- 4) Developing an improved cultivar

NGC # 4

- 5) Outstanding class or Section of PERENNIALS in a Standard Flower Show

DEADLINE JULY 15th. Application must include description, list of specimens with botanical names, clear photo showing staging, photos of top awards, if any. Must be of outstanding quality and contain at least twenty (20) specimens. Important are condition, staging, proper labeling and rarity. SHOWS AFTER JULY 1ST ARE ELIGIBLE FOR ENTRY IN THE FOLLOWING AWARD YEAR.

C.A.R.PerennialsAward

- 6) Horticulture Show: one or more clubs, minimum of five [5] sections with at least three [3] specimens in each. Must have a schedule and Book of Evidence. Community participation a plus. Show must be judged by at least three [3] Accredited NGC Flower Show Judges and/or NYS Horticulture Judge. There are no C.A.R. or NGC corresponding awards. Judging will be according to National Garden Club standards and guidelines.
44. LILLIAN AREND HORTICULTURIST OF THE YEAR SILVER TRAY: may be awarded to a member selected by a District Awards Committee. This will be a traveling award to be presented to a different District each year in the order 10-1 beginning in the awards year of 1990 with District 10. The engraved tray will be presented at the Annual Meeting and be passed on accordingly each year. Deadline for submission is January 1st till 2020.
- 1) Horticulture exhibit must have been entered in a Standard Flower Show
 - 2) Horticulture exhibit must have won the Award of Horticulture Excellence
 - 3) Entry must include a photo of horticulture exhibit with proper naming as required by Flower Show Schedule. Photo may be electronically submitted.

LANDSCAPE DESIGN AWARDS

Applications are sent to the District Awards Chairman

45. **EDITH DALZIEL LANDSCAPE DESIGN CITATION:** may be awarded to a member club or a group of clubs which has made the most significant contribution in providing planning and planting of a landscape project. Project might include landscaping of churches, synagogues, temples, memorial gardens, home grounds, school grounds, parks, roadsides, public buildings, libraries, hospitals, waterfronts, etc. Sketch of the landscape architects' plan should be included.
NGC # 1, 20, 28, 49, 50, 51, 56, 62
C.A.R. Violet S. Thoron Award
46. **PROMOTING LANDSCAPE DESIGN AND/OR LANDSCAPE EDUCATION:** may be awarded to a member club or a District working with community officials on a beautification program, participation in community projects dealing with landscape design promotion, sponsoring of slide lectures, garden walks, plant clinics, video's, etc.
NGC # 40, 56, 62
C.A.R. Violet S, Thoron Award
47. **BLUE STAR MEMORIAL HIGHWAY AND/OR BY-WAY CITATION:** may be awarded to a club, or group of clubs or District for the most outstanding completed Blue Star Memorial Highway landscape program. This program may have been continued for a number of years, but must show the landscaping of a definite section of highway completed within the current awards year.
NGC # 29
C.A.R. Violet S. Thoron Award (District)

MEMBERSHIP AWARDS

Applications are sent to the District Awards Chairman

48. INCREASED MEMBERSHIP CITATION [No application necessary, They are based on FGCNYS paid dues]
- a. May be awarded for the highest increased paid membership in the awards year [percentages will be based on previous awards year membership]
 - i. Greatest per capita increase
 - ii. Greatest percentage of increase
 - a. A club
 - b. A district
 - b. Citations to clubs with increase in membership during the awards year
 - c. Citation for new clubs and their sponsors
 - d. Recruiter of the Year Citation for promoting most per capita increase
49. ANNIVERSARY CITATION; unsolicited citations presented at Fall Conference to clubs which have been members of FGCNYS for [no application necessary]
- a. 25 years
 - b. 50 years
 - c. 60 years
 - d. 65 years
 - e. 70 years
 - f. 75 years
 - g. 80 years
 - h. 80+ years
50. INDIVIDUAL MEMBERSHIP COMMENDATION CITATIONS: may be awarded to members of a club each year who have been long time members and deserve recognition. Certificates can be ordered from NGC by club Presidents.
- *NEW .C.A.R. AWARD

PERENNIAL BLOOM AWARD

Honoring Long-Time Garden Club Members

Many of our best-loved flowers are perennials that spring up afresh year after year, making an outstanding contribution to the beauty of our gardens. We, in our Garden Clubs, have been privileged to have long-time members who, like the faithful perennials in our gardens, have made our clubs grow and bloom with their continuous support of our goals and objectives. Serving as officers and chairpersons over the years, their love of gardening has planted many a seed for garden club programs and events while their contagious, enthusiastic leadership has inspired members to nurture these seeds into successful bloom. In grateful appreciation for their years of support, this "Perennial Bloom" Award will be presented to them and a tree or shrub is to be planted in their honor.

1. A club may give a "Perennial Bloom" Award to one or more than one of its members. However, only one member is to be selected to go on to the District Awards Committee for the Regional Award.
2. In addition to having a tree or flowering shrub planted in your member's honor at a site selected by the club, there will be a "Perennial Bloom" Certificate available online that may be reproduced for presentation.
3. Each District Awards Committee will send the member they have chosen to the State Awards Committee by September 1.
4. The State Awards Committee will select one "Perennial Bloom" winner from the District candidates to go on to the Region by October 1.

5. Each state in the C.A.R. Region is eligible to submit one “Perennial Bloom Award” winner to Adrienne Langan, C.A.R. Chairman, 27 Strawberry Lane, Lakewood, New Jersey, 08701, for consideration as the final C.A.R. “Golden Perennial Bloom” Award Recipient.
6. This award will be presented each year at the C.A.R. Fall Conference.

51. AWARD OF HONOR : Awarded to one member in each region whose volunteer efforts during a period of five or more years has made outstanding contributions to club and community, in one or more of the following areas: Civic Development, Horticulture Therapy, Youth Activities, Conservation, Landscape Design, Horticulture, Floral Design or All Around Excellence.

Eligibility: Any member of a State Garden Club, not currently a member of the N.G.C. Board of Directors

February 1 Regional Deadline: State forwards one entry to C.A.R. Awards Chairman

Application to include:

1. Name of State Federation and Region
2. Area(s) of nominee’s outstanding contribution(s)
3. Name, complete mailing address and phone number of nominee
4. Name of nominee’s garden club
5. Sponsoring club, including president’s name and address
6. Brief summary of nominee’s accomplishments
7. Supporting information to include:
 - a. Outline listing nominee’s accomplishments (including offices/chairmanships held)
 - b. Picture of nominee; may be sent electronically.

NGC Award of Honor

PUBLICATION, PROMOTION, PUBLICITY, PUBLIC RELATIONS

Applications are sent to the District Awards Chairman

**** See Guidelines for Publicity Press Book Award ****

52. PUBLICATIONS: may be awarded in each category 1 through 4 for publications that are published at least three times per year under one editorship or management. Notices and flyer for one-time events do not apply. Newsletters: submit only three [3] sample issues and state number issues per year.

Categories:

- 1) Newsletter – one [1] 8 ½ X 11 or one [1] 8 ½ X14 sheet of paper
- 2) Newsletter or Magazine of 3 to 12 pages
- 3) Magazine or Bulletin of 13 to 24 pages
- 4) Magazine or Bulletin over 24 pages

Eligibility for Categories 1 through 4:

- a) Single member of garden club:
 - i. Small state
 - ii. Medium state
 - iii. Large state
- b) Group of member clubs
- c) State Garden Clubs
 - i. Small state
 - ii. Medium state
 - iii. Large state
- d) Affiliate
- e) International Affiliate
- f) Region

NGC # 13A

B. OTHER PUBLICATIONS, NOT PERIODICALS: may be awarded to the entry judged best in each category 1 through 7. Notices and flyers for one-time events are not eligible.

Categories:

- 1) Manuals, handbooks [examples; procedural duties of officers, awards]
- 2) Educational [examples: environmental, landscape, gardening, horticulture therapy]
- 3) Horticulture, design [example: judging, guide to exhibiting, floral design, and mechanics]
- 4) History
- 5) Membership, [example: brochure, leaflet]
- 6) Calendars
- 7) Other: [example: cookbooks]

Eligibility for Categories 1 through 5:

- a) Single member garden club
 - i. Small club
 - ii. Medium club
 - iii. Large club
- b) Group of clubs
- c) State garden club
 - i. Small club
 - ii. Medium club
 - iii. Large club
- d) Affiliate
- e) International Affiliate
- f) Region
 - i. A club
 - ii. A group of clubs
 - iii. A district
 - iv. A council

NGC # 13B

- C. LITERARY HORTICULTURAL INTEREST: may be awarded for a literary publication of horticultural interest written within the last three [3] years. Eligible publications include; book, booklet, brochure, study course or other similar publications.
- a. Individual garden club members
 - b. Affiliate
 - c. Individual Affiliate member
 - d. Individual IA members

NGC #3

53. VIDEO/CD: may be awarded for the best video or CD production on any NGC objective, e.g. Flower Shows, Flower arranging, Horticulture, Landscaping and gardens, Environmental Protection, Christmas Decorations, etc. Winning video will become the property of National Garden Clubs Inc, Member Services for use by member clubs.
- a. Single member club
 - i. Small club
 - ii. Medium club
 - iii. Large club
 - b. Group of member clubs
 - c. State garden club
 - i. Small state
 - ii. Medium state
 - iii. Large state
 - d. Affiliate
 - e. Region

NGC # 68

54. NATIONAL GARDEN SUBSCRIPTION CITATION: may be awarded to the club with the largest number of new and/or renewed *National Gardener* subscription during the awards year. Clubs having 100% member subscriptions may receive National Garden Club recognition.
55. PUBLICITY PRESS BOOK CERTIFICATE: may be awarded to winning books of evidence exhibiting quality and diversity of coverage in the print media promoting garden clubs and NGC goals and objectives. ** See Guidelines in this manual For Publicity Press Book Award **
- **** Award 55 Continued ****

DEADLINES:

State: January 25th

Regional: February 21st

NGC: March 23rd

Categories:

- a) A club
 - i. Small club: under 29 members
 - ii. Medium club: 30 to 99 members
 - iii. Large club: over 100 members
- b) A group of member clubs, councils, districts
- c) Affiliated garden center

For requirements and Scale of Points see National Gardener Fall 2009 issue.

NGC # 44

C.A.R. Publicity Press Book Award

56. YEARBOOK CITATIONS: are awarded for the best yearbook in each class. Yearbooks may be entered for competition either on the calendar year or the club year. However, the same garden club may be entered only once. **Yearbooks are sent to the District Yearbook Chairman.**

Submit one [1] copy before the District Deadline, and two application forms

**** See Guidelines in this manual For Year Book Award ****

Awards will be presented at Fall Conference.

- a) Garden clubs:
 - i. Under 20 members
 - ii. 20 to 99 members
 - iii. 30 to 44 members
 - iv. 45 to 69 members
 - v. 70 to 99 members
 - vi. 100 to 299 members
 - vii. 300 members and above

NGC 16A

- b) Group of Member Clubs, Council, District

NGC 16B

YOUTH AWARDS

Applications are sent to the District Awards Chairman

57. YOUTH POETRY CONTEST: Eligibility; Special Education: Kindergarten through Ninth grade.

Basic Rules:

- a. Poems do not have to rhyme
- b. Poems may be traditional verse, acrostics, bland verse, cinquains, diamond poems or Haiku
- c. For further information on rules contact State Chairman

For the Years Theme and deadlines contact the State Awards Chairman

NGC#

58. SENIOR CLUB CITATION: may be awarded to the club or individual leader of a Junior Club, which contributes the most outstanding service towards the promotion of gardening among youth Junior, Intermediate, High School Gardeners or Sponsored Groups. This award may be given to one club in each District.

- i. Small
- ii. Medium
- iii. Large garden club

NGC #8

Individual Garden Club Member of Junior Garden Club

NGC#60

59. NEW YORK STATE CITATION: may be awarded to a youth group sponsored by a FGCNYS Club having a well-rounded of activities representing the Federation. **Requires the Youth Yearbook.** The winning group will not be eligible the following year.

- a. Ecotots, Pre-School to Kindergarten [No NGC Award]
- b. Grades: 1-3 NGC # 10
- c. Grades; 4-6 NGC # 10
- d. Grades 7-9 NGC # 10
- e. High School Gardeners NGC # 33
- f. Other Sponsored groups [No NGC Award]

60. ALBERTA MAY HALE AWARD: may be awarded to a youth group/s sponsored by FGCNYS club which has an All-Youth [Standard Flower Show scoring 95% or above. May be in conjunction with an Adult Standard Flower Show, but with all SFS requirements on own. The senior club acts in an advisory capacity only. See HB page for scale of points.
- a. One Youth Club: One [1] Special Exhibit
 - b. Two [2] or more Youth Clubs: Two [2] Special Exhibits
NGC # 47 A & B
61. YOUTH FLOWER SHOW CITATION: may be awarded to a Youth Section of an adult Standard Flower Show which included a minimum of three [3] classes in Design, three [3] class in Horticulture and two [2] Education Exhibits, and which scored 90% or above. The Senior Club assists in an advisory capacity only.
- NGC #47 C
62. ARBOR DAY CITATION: may be awarded for outstanding activity by Youth related to Arbor Day. Application must include newspaper clippings, letter of testimony, extent of planting, member participation, and account of planning, observance or commemoration.
63. YOUTH ACHEIEVEMENT CITATION: may be awarded for outstanding achievement by a Youth Group in any/ all phases of Garden Club work not covered by other awards.
64. YOUTH COMMUNITY SERVICE CITATION: may be awarded to Youth which sponsors outstanding programs of service in any or all of the following: **Yearbook required with application.**
- a) Environmental Conservation [comprehensive program]
NGC # 55
 - b) Conservation [carried out successful conservation project]
NGC # 32
65. YOUTH HORTICULTURE ACHIEVEMENT AWARD: may be awarded to a Junior Garden Club for outstanding Horticulture Activity and/or for most significant effort in planting and growing Horticulture in an outdoor area.
- a) Pre-school through 3rd grade
 - b) 4th through 6th grade

NGC # 14, 65

66. KAY HEASLEY SILVER BOWL FOR YOUTH: may be awarded to an individual who had submitted the most outstanding entry for a State Youth Award, upon recommendation of the State Youth Chairman. The bowl will be awarded to the sponsoring club at the Fall Conference to be returned at the FGCNYS Board meeting the following **June**. A small replica will be presented to the winning [child] to keep; or if group of children, certificates will be given.
67. HIGH SCHOOL SPEECH AND ESSAY CONTESTS: Rules, Specific topics and Scale of Points outlined in *The National Gardener*; Topics change annually. Student must be sponsored by a FGCNYS club.

NGC and C.A.R. Speech and Essay Contest

68. YOUTH SCHOLARSHIP: may be awarded in the following categories:
- a) FGCNYS scholarship available for college student studying garden related subjects. **All information and application on state web site : fgcnys.com or contact State Scholarship Chairman.**
 - b) C.A.R. Student Scholarship is available. **Information on C.A.R. web site ngccar.org or on contact State Scholarship Chairman.**
 - c) NGC Scholarships are available. **Information is presented in The National Gardener and is on NGC web site at gardenclub.org or contact State Scholarship Chairman .**

Applications can be downloaded from the State, C.A.R. and NGC websites.

<http://www.gardenclub.org>

<http://www.ngccar.org>

<http://fgcnys.com>

69. HIGH SCHOOL DISTINGUISHED SERVICE PROJECT AWARD and \$100.00 for First Place and \$50.00 for Second place may be awarded to a high school student, grade 9 though 12, for an outstanding civic project making a significant improvement for public benefit, e.g. environment, conservation, landscape, horticulture, recycling, horticulture therapy, etc. A single member club, group of member clubs, district or a state garden club must sponsor the contest.

NGC # 76

70. YOUTH YEARBOOK CITATIONS: may be awarded to the best Yearbook in each class. Yearbooks may be entered for competition in the calendar year or the club year. However, the same yearbook may be entered only once. It is recommended that applicants follow Yearbook rules and score sheets in the appendix. One [1] copy is sent with application.
71. SMOKEY BEAR / WOODSEY OWL ENVIROMENTAL POSTER CITATIONS: may be awarded to First, Second, Third and Honorable Mention winners in each category of the contest. *See gardenclub.org or The National Gardener, The News*, or State Youth Chairman for requirements, deadlines, etc.
72. POETRY CONTEST: subject, rules and deadlines are published in **The News**. Eligible :
- a) Juniors
 - b) K through 6th
 - c) Intermediate
 - d) Grades 7th through 9th
 - e) Special Ed

FGCNYS Deadline: April 30th

NGC and C.A.R. Deadline: December 1st

73. New YORK SPECIAL YOUTH PROJECT CITATION: may be awarded to winner/s of the contest. All information concerning these projects for any given year is published in **The News** and is available from the FGCNYS Youth Chairman. **Deadline is April 30th**.

CENTRAL ATLANTIC REGION AWARDS
C.A.R.
AWARDS TO INDIVIDUALS AND/OR FEDERATED CLUBS
GENERAL RULES

1. The Central Atlantic Regional Awards Year shall be January 1 to December 31.
2. Applications shall be in the hands of the C.A.R. Awards Chairman, unless otherwise stated, no later than April 1.
3. Applications should have won a state award or be screened by the State Awards Committee to assure high quality.
4. Applications sent for National consideration automatically are eliminated from competition for C.A.R. awards.
5. No club may win the same award two years in succession. (Note: Rule does not apply to National Garden Clubs, Inc. Awards with Regional winners.)
6. Awards will be presented at the C.A.R. Conference.
7. Limit of one entry per state per award or per size category (small, medium and large club category).
8. Note that C.A.R. Categories of Club Size differ from those of N.G.C.

Procedure:

The State Awards Committee shall choose the applicants to be sent for C.A.R. awards. The State Awards Chairman will complete the C.A.R. Application Form and send to the CAR Awards Chairman.

MONETARY AWARDS

Monetary awards sponsored by the Region may be subject to change depending on the financial status of the Region.

Awards Application Requirements:

- 1 Data should be brief, neat and concise and follow instructions on application.
2. Scales of Points (see Award)

CENTRAL ATLANTIC REGION AWARDS
C.A.R .

C.A.R.

- 1) Civic Development or Improvement Award
- 2) Environmental Concerns Award
- 3) The Violet S. Thoron Award for the promotion of Landscape Design
- 4) Outstanding Educational Exhibit Award
- 5) Outstanding Achievement Award
- 6) C.A.R. Perennial Award
- 7) C.A.R. Flower Show Award
- 8) Perennial Bloom Award (*new award to honor long time members*: see ngccar.org) see page 23

National Awards with Regional Winners

- 1) Unified Regional Project Award
- 2) National Garden Club Publicity Press Book Award
- 3) National Garden Club High School Speech and Essay Contest
- 4) Poster Contest [Smokey Bear / Woodsy Owl]
- 5) Poetry Contest
- 6) C.A.R. Certificate of Merit
- 7) Membership increase Certificate to a State Federation
- 8) Yearbook

Contact District Awards Chairman for additional information and Scale of Points for specific awards.

Requirements for preparing a Book of Evidence (Flower Show and PressBook Awards only). Flower Show awards can also be submitted in DVD or CD form. See Fall 2011 National Gardener or gardenclub.org

- 1) Label on outside cover:
 - i. Number and Name of NGC Award
 - ii. Category
 - iii. Name of Club/s
 - iv. City and State
- 2) Presentation: not to exceed twelve [10] pages [5 pages front and back]. The 10 pages may be enclosed in five [5] plastic sheet protectors, pages back to back. Material must be attached to pages; no loose materials. Use 8 ½ X 11” [inch] paper and enclose in report cover or two [2] pocket folder, no scrapbooks or oversize books. Exceptions are noted if applying for Flower Show Achievement Awards. Rules vary and maximum of twenty [20] pages are allowed for Flower Show Achievement Awards.
- 3) Top of first page include number and name of NGC award, name of club/s, number of members on whom NGC and state dues are paid [regular, honorary, life, associates]
- 4) Written Text: concise; covers all requirements in award description and Scale of Points.
- 5) Records: photocopies are permitted; yearbook pages are not needed as documentation
- 6) **NO TITLE PAGE: No table of Contents. No Summary is needed as it appears on the NGC Awards Application Form does not apply to Flower Show Citations Achievement Award.**
- 7) When the same project is eligible for various awards, submitting exact duplication of Book of Evidence is not acceptable.

GUIDELINES FOR PUBLICITY PRESS BOOK AWARD

No application forms are necessary

Submit directly to the State Publicity Press Book Chairman. No limit on number of pages.
Application: NGC Applications Form with required information attached to inside front cover. Stamped self-addressed envelope must be included for return of Publicity Press Book.

Categories:

- a) Club Size:
 - i. Small: under 29 members
 - ii. Medium: 30 to 99 members
 - iii. Large: Over 100 members
- b) Group of member clubs, councils, districts
- c) Affiliated Garden Centers

Requirements for preparing Publicity Press Book:

- 1 Label on outside cover:
 - i. Number and name of NGC Award
 - ii. Category
 - iii. Name of club/s
 - iv. City and State
- 2 Submit in report cover or folder 8 ½" X 11" or 9" X 12". No heavy scrapbooks or oversized portfolios
- 3 Material must consist only of newspaper, magazine, newsletter or any printed publication clippings with the name and date of publication over article. Clear photocopies are permitted; reduced photocopies of large or lengthy articles are permitted. Downloading of published newspaper articles from the Internet are permitted.
- 4 Include table of contents. Affix contents in chronological order: January 1 through December 31.
- 5 Clippings evenly cut. No loose clippings permitted. Attractive order of placement.

- 6 Each published item must contain the name of organization and/or individual/s identified as a member of the organization. Underline first use of name of organization and/or members in each article.
- 7 Articles should include who, what, when, etc; publicity should relate to organization's or individual's projects and/or activities; promotion of NGC objectives and

Scale of Points for NGC # 44

Presentation: 15 pts meets all requirements, neat

Quality 40 pts articles well written; publicity related to projects and/or activities

Quantity 25 pts articles for each month [take into consideration dark months], use of varied publications and media

[Newspapers, magazines, newsletters, journals, etc]

Diversity 20 pts local, council, district, state, other

Revised: 11-2010 Updated: 5-2011 39

GUIDELINES FOR YEARBOOK AWARD

Complete the necessary information on the NGC Application Form. Do not answer the questions. Firmly clip two copies of the completed application form to the inside front cover (send only 1 yearbook). No envelope necessary. Send to your state chairman on the deadline set by your state. Selection of regional winners in each category will be made at the regional level. Names of winners in each category will be forwarded to NGC Chairman. One application for each size category (based on club membership) for each award may be submitted to NGC Chairman. (Budgets no longer needed.)

Garden Club applications shall be judged according to size determined by number of members on whom NGC and state dues are paid, including Active, Associate, Inactive, Honorary, etc.

1. under 20 members
2. 20-29 members
3. 30-44 members
4. 45-69 members
5. 70-99 members
6. 100-299 members
7. 300+ members

SCALE OF POINTS

Format	<u>15</u>
A. Book Structure	3
1. Practical, convenient size, durable, neat	
B. Arrangement of contents	
1. Cover: name of club, town, state, year (design optional)	2
If permanent binder cover is used, substitute with paper cover and include required information on cover and so note	
2. Title Page: name of club, town, state, year, number of	2
Members, affiliated organizations (district, state, region, NGC, other)	
3. Subsequent pages (in any order most useful to members)	8
Club officers; club membership roster with complete mailing addresses and telephone numbers; names and addresses of NGC President, NGC Regional Director, State President, State District Director, Council President (if any); Calendar of events	
C. Options: club's choice to include bylaws, fund raising, roll call.	0
NGC/Region/State themes; club theme, if used, should be evident through out the book	

Programs (Indicate if special interest club. Ex. Horticulture, only; Design, only; etc.)

50

Study on variety of NGC Goals and Objectives such as: Birds, Blue Star Memorials, Butterflies, Civic Achievement, Conservation, Environment, Flower Shows, Floral Design, Historic Preservation, Horticulture, Horticulture Therapy, Landscape Design, Legislation, Litter Control, Roadside Beautification, US & World Gardens, Wildflowers, World Gardening, Youth, etc.

1. At least seven meetings a year 3
2. Date, location/address, time of meeting 3

3. Speaker's name, qualifications (brief), program title	4	
4. Programs, workshops, tours furthering NGC Goals & Objectives, give brief word description (lecture, slides, demonstration, hands-on workshop)		40
a. Variety of program topics (theme not required)(12 pts.)		
b. Variety of styles of programs (lectures, slides, tours, etc.)(12 pts)		
c. Variety of speakers (specialists, members, panel, etc.) (12 pts.)		
d. Portion or full program explaining projects of NGC Pres.) (2 pts)		
e. Portion or full program on Member Services items (2 pts)		
Projects (judged upon scope of projects)		<u>35</u>
Projects involve actual membership participation that benefit the community and further NGC Goals and Objectives (does not include fund-raising or social activities)		
1. List Continuing and New Participating Projects		15
2. Give brief word description of projects: location, how others benefit, how members are expected to participate, chairman, etc. List donations: amount, in-kind donations, to whom, sale of state/NGC products (Vision of Beauty Calendars, state cookbook)		20
TOTAL		<u>100</u>

NGC#16A,G

Glossary

C.A.R.....	Central Atlantic Region of National Garden Clubs, Inc
FGCNYS.....	Federated Garden Clubs of New York State, Inc.
HB.....	Flower Show Handbook
NGC.....	National Garden Clubs, Inc.
NYS.....	Federated Garden Clubs of New York State, Inc.
SFS.....	Standard Flower Show
State.....	Federated Garden Clubs of New York State, Inc.

National Garden Clubs, Inc.
STANDARD FLOWER SHOW EVALUATION
SCALE OF POINTS

AWARD # _____

Name of Club/s or Organization: _____

Name of Flower Show: _____

Show Date/s: _____ **City & State:** _____

Schedule 25 pts.

Meets requirements of a Standard Flower Show. 5 pts.

Theme appropriate, workable, inspiring. 4 pts.

All necessary information included. 4 pts.

Terminology correct, clear, concise, complete. 4 pts.

Horticulture classes appropriate to season, abilities of members. 4 pts.

Design classes appropriate for theme, abilities of members. 4 pts.

Staging of all Divisions 25 pts.

Coordinated for overall beauty in color/s motif, uniform signage. 10 pts.

Theme staging carried throughout entire show. 5 pts.

Creative/Innovative staging in all divisions. 6 pts.

Practicality in traffic pattern, lighting, wide aisles. 4 pts.

Horticulture Division 15 pts.

Cultural perfection of exhibits with all offered awards placed. 5 pts.

Number appropriate to size of sponsoring organization. 5 pts.

Properly named and placed. 5 pts.

Design Division 15 pts.

Overall quality of designs with all offered awards placed. 5 pts.

All design classes filled with number appropriate to size of sponsoring organization. 5 pts.

Creative interpretation of schedule and class titles. 5 pts.

Special Exhibits Division 10 pts.

Educational, Youth, Sponsored Group, and/or Garden Exhibits. 7 pts.

All exhibits informative and attractively presented.

NGC aims, objectives, and/or projects – expressed through exhibits. 3 pts.

Overall Superiority and Distinction 10 pts.

Give detailed descriptions of show features that make the show worthy of recognition.

Also explain why any deductions were made in above categories. Use the reverse side of page. Judges' comments are vital to the success of the award application.

Total Score 100 _____

JUDGE'S SIGNATURE: _____

Judges are required to complete the Evaluation Form within one week of the show. Each evaluation is sent separately to the appropriate State Chairman.

NGC STANDARD FLOWER SHOW ACHIEVEMENT AWARD APPLICATION
Procedure for applying: Sponsoring organization must submit two copies of this Application Form (one permanently attached to inside front cover of the Book of Evidence and other secured with paper clip) by deadline date established by state. State Awards Chairman must then submit state winners to NGC Flower Show Achievement Awards Chairman, Jo Krallman-4714 Pine Drive, Benton, AR 72019-9196 to arrive no later than January 15th.

DATE OF APPLICATION: _____
NAME OF ACHIEVEMENT AWARD BEING SOUGHT: _____

NUMBER AND CATEGORY (IF APPLIES) OR ACHIEVEMENT AWARD: _____
TITLE OF STANDARD FLOWER SHOW SEEKING AWARD: _____

NAME OF STATE GARDEN CLUB: _____
NAME OF APPLICANT/S (CLUB/S, COUNCIL, DISTRICT, OR STATE) _____

APPLICANT'S CONTACT (NAME OF INDIVIDUAL REPRESENTING ORGANIZATION)
NAME: _____
ADDRESS: _____
PHONE: _____ E-MAIL: _____

* * * * *

SIGNATURE OF STATE AWARDS CHAIRMAN: _____
ADDRESS: _____
SIGNATURE OF STATE PRESIDENT: _____

For detailed information on Standard Flower Show Achievement Awards consult Handbook for Flower Shows and September-October issue of *The National Gardener*
7/07

NGC FLOWER SHOW ACHIEVEMENT AWARD ✓ CHECK LIST

A list and requirements for the highly prestigious NGC Flower Show Achievement Awards are given in *Handbook for Flower Shows* and in the fall issue of *The National Gardener* in odd-numbered years.

A. APPLYING FOR AN AWARD *HB p 55*

1. Local Flower Show Chairman contacts State Awards Chairman/State Flower Show Awards Chairman well in advance of show. Each state might have a specific State Chairman, procedure and/or application form.

✓ Letter/application sent _____

2. Letter of intent must include the name of the sponsoring organization, address for mailings, show date/s, location, theme, and names, addresses and status of judges judging show, as well as the name, number and size category of NGC Achievement Award sought.
3. Each show is eligible for only one (1) NGC Standard Flower Show Achievement Award. Exception: An Adult NGC member club whose flower show includes a Youth section eligible for a Youth Achievement Award may apply for both an Adult Achievement Award and a Youth Achievement Award. If a club sponsors more than one Standard Flower Show in a calendar year, each show may be considered for an Achievement Award.
2. State Chairman secures a Panel of three Evaluating Judges from the list provided by club. State Chairman will provide this Panel with "Standard Flower Show Evaluation Scale". (Also, it is suggested that the Judges Chairman prepare self addressed, stamped envelopes that are addressed to the proper person for sending completed form to.) (form on www.gardenclub.org)
3. State Chairman will notify Local Show Chairman the names of the Evaluating Panel.

✓ Club advised on _____

4. Clubs may assign fewer classes to the Evaluating Panel to judge.

B. DETERMINING IF FLOWER SHOW IS ELIGIBLE FOR NGC AWARD *HB p57-60*

1. The Panel evaluates the show on the schedule, actual and theme staging, quality and exhibition of horticulture, interpretation of schedule and artistic concept of the designs, and the special exhibits.
2. The Panel's scores must average 95 or more for the show to be considered for an Achievement Award.
3. A Panel member will immediately notify the General Chairman if the show scores 95 or more.

✓ Yes _____ No _____

C. DURING THE FLOWER SHOW

1. Collect information for preparing Book of Evidence: for writing Show Description, statistics for Show Data (form on www.gardenclub.org).
2. Take photographs: ✓ show entrance, ✓ theme staging in all divisions, ✓ overall views of each division's staging, ✓ unique staging, ✓ Top Exhibitor Award winning exhibits, ✓ Special Exhibits, , ✓ special features.
3. Photo suggestion: move horticulture in front of blank wall or place cardboard behind horticulture and/or design exhibits for clear, uncluttered picture of winners.
4. Collect information necessary to label and give word description of all photos.

D. COMPILATION OF BOOK OF EVIDENCE *HB 61-63*

Requirements in **bold type**, the balance are suggestions.

⌚ **Use theme binder or amphil folder (not a ring binder).**

⌚ **Attach envelope to inside back cover.** Include one copy of the schedule. The State Chairman will put Evaluation Forms in this envelope. Do not include programs, educational hand-outs, newspaper articles, etc.

- ⌚ **State Awards Chairman will affix application form to inside front cover.** Use the specific NGC Flower Show Achievement Award Application (form www.gardenclub.org). Each state may have its own procedure.
- ⌚ **Use clear protective page covers.**

Cover Label: Award Number & Name, (or vise versa) Name of State or Country, Name/s of Show Sponsors (Club/s, Plant Society, Council, District, State or Region) with Show Site (City & State). Do not include state award numbers/names. **Neatly printed, typed, or computer generated, but no decorative art work.**

Pages: Uncrowded & legible printing & drawings. No more than 20 pages (using 10 sheets, front and back) with no loose items. Judges will not remove nor consider loose hand-outs, flyers or publicity. Use space wisely.

Contents:

- ⌚ **Title Page: Award Number & Name (or vise versa), Sponsoring Organization with City & State, Applicant Contact with address (President, Director or Show Chairman, etc.)** Do not include any state information. Since pages are limited, Title page and Table of Contents may both be on the first page.
- ⌚ **Table of Contents: List items by page number.** Number the pages.
- ⌚ **Description of Show – 300 words or less. Text should include: title, size, scope, type of show, theme and division staging, and special features.** The Description should immediately follow the Table of Contents. Include required information; describe theme staging, unique actual staging, and special features that made the show outstanding or unusual. Do not write about prior committee work or hospitality. Save the statistics for the Show Data Form.
- ⌚ **Show Data: This information must appear in the body of the application as well as on the application form.** Should immediately follow the Show Description. Also use this information for the Show Data Form. The form may be used as printed or may be re-typed using the same one-page format. (form on www.gardenclub.org)
- ⌚ **List of sponsoring clubs and/or organization – if more than one.**
- ⌚ **Number of members in sponsoring organization/s.** If Council, District or State, give number of clubs in sponsoring organization.

- ⌚ **Number of participating members.** If Council, District or State, give number of participating clubs.
- ⌚ **Percentage of participating members.** If Council, District or State, give percentage of participating clubs. Participation may include work on committees, serving as hostesses, etc.
- ⌚ **Total number of exhibits in Horticulture, Design and Special Exhibits Division**
- ⌚ **List Top Exhibitor Awards offered and awarded. State if award was not presented.** Do not list Special Club Awards or non NGC Top Exhibitor Awards such as Award of Appreciation.
- ⌚ **Source of flower show funding,** ex. general club funds, annual plant sale, admission. Full financial report is not required.

Photographs:

- ⌚ Remember those judging the Book of Evidence were not at the show. The Book of Evidence must convey an overall descriptive picture of the show in photos and the text labeling.
- ⌚ **Omit people if possible.**
- ⌚ **Need not be professional pictures.** Photos should be large, in focus with good lighting; neatly trimmed; trimming with fancy scissors is usually detracting.
- ⌚ **Top Exhibitor Award winning exhibits. Pictures of all Top Exhibitor Award Winners in all divisions are needed.** Horticulture award winners may be grouped together for one picture.
- ⌚ Do not include local award winners or non-Top Exhibitor Award winners such as Sweepstakes and Award of Appreciation winners unless you have extra space to fill. Additional photos of club/local award winners and other outstanding non top award winning exhibits are optional and may add interest to the book –only include if there is room.
- ⌚ **Each picture labeled with Division, Section, Class, award (if applicable) and brief description of staging.** Label Top Horticulture Award winners with sections & classes, botanical names, awards received. Label Top Design winners with sections & classes, design description, awards received and staging and type of plant material used. Label Special Exhibits with word descriptions and staging.

Staging

- ⌚ **Theme staging and actual staging,** with overall views within each division; also staging of individual sections in all divisions. Photos and word descriptions tell how the theme was interpreted in all divisions, ex. entrance, posters, sections/classes signs, objects, color/s, etc. Label the photos.
- ⌚ **Overall views of each division's.** Photos and word descriptions of how horticulture, designs and special exhibits were actually staged, ex. shelves stacked on clay pots, pedestals. Label the photos.

Publicity:

- ⌚ **Newspaper and other publications, with name and date of publication. City/county newspaper publicity preferred, but not mandatory. Scripts or schedules from radio/TV broadcasts, flyers, and pictures of posters displayed in public buildings are also acceptable.** Publicity is the last item in the book of evidence. Large newspaper articles may be reduced on copier.

Schedule:

- ⌚ **Only one copy is placed in envelope attached to inside back cover.**

The Schedule will be evaluated for correctness of text, all necessary inclusions; theme, terminology, rules, conformance to NGC requirements.

Conformance:

- ⌚ **Adherence to the sequential order and requirements requested.**

Distinction

- ⌚ **Evidence of quality exhibits, creative staging (appropriate to site), overall unity, plus special features.**

SUBMITTING THE BOOK OF EVIDENCE

- Books of Evidence must first be evaluated on the state level by a panel of three (3) Accredited Judges. Follow the procedure recommended by the Handbook for Flower Shows, 2007 edition.
- The State Chairman will include the Evaluating Panel's Evaluation Forms before submitting the Book of Evidence to NGC Awards Chairman for judging.
- The Book of Evidence is 25% of score, the averaged scores of the Evaluating Panel is 75%. The combined score must be 95 or more to receive NGC Flower Show Achievement Award. See HB p 64

Jo Krallman, NGC Flower Show Achievement Awards Chairman 7/07



NGC Awards Application 2011-2013

Award #: _____ Award Name: _____

Submitted by: _____

[Enter name exactly as it should appear on any award received]

Number of members in club: _____

Date: _____

Name of State Garden Club: _____

Number in state garden club: _____

State Awards Chairman: _____

Phone: _____

E-mail: _____

- Application form is limited to three printed pages, – front of pages only.. (No report cover or binders allowed. No plastic sheets allowed).
- Application form will not be returned. (Exceptions: publication (books), CD/DVD). Copy entry for your files.
- **State Awards Chairman** must send entries (mail or electronically) to NGC Awards Chairman to arrive no later than **January 15**.

Bobbie Verser ~ 705 Stagecoach Village Circle ~ Little Rock, AR 72210-4774 ~ bobbieverser@att.net ~ 501-455-2488

Please complete each topic, if applicable. Use numbering as below when completing form.

1. New project: Yes___ No___ Beginning date: _____ Completion date: _____
2. Brief summary and objectives of project:
3. Involvement of club members, other organizations, etc.:
4. Project expenses and means of funding:
5. Continuing involvement, follow-up, maintenance:
6. Attach or insert photos, digital photos, and/or landscape plan (does not need to be professionally drawn).



FEDERATED GARDEN CLUBS
OF
NEW YORK STATE, INC.
AWARDS APPLICATION 2011-2013

Award Name: _____ Number (if applicable): _____
Submitted by: _____
(Enter name exactly as it should appear on any award received)

Garden Club:

Address of Garden Club:

Awards Chairman:

Phone:

Email:

Awards Chairman:

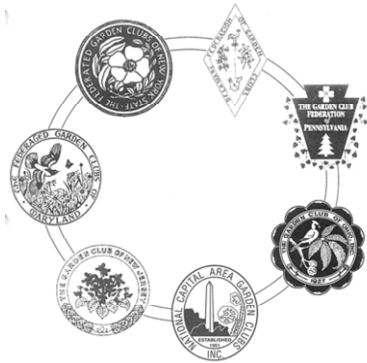
Phone:

Email:

- Application form is limited to three printed pages, front of pages only. (No report cover or binders allowed, No plastic sheets allowed)
- Application form will not be returned. (Exceptions: publication (books), CD/DVD). Copy entry for your files.
- Deadlines for sending to District Chairman:
Publicity/PressBooks January 25 to State Chairman
Award of Honor to State Chairman by January 15th
District Awards Chairman October 1st
State Awards Chairman November 1st
Flower Shows held after October 15 deadline is Dec 15th
Check other dates for youth awards

Please complete each topic, if applicable. Use numbering as below when completing form.

1. New Project: Yes _____ No _____ Beginning date: _____ Completion date: _____
2. Brief summary and objectives of project:
3. Involvement of club members, other organizations, etc.
4. Project expenses and means of funding:
5. Continuing involvement, follow-up, maintenance:
6. Attach or insert photos, digital photos, and/or landscape plan (does not need to be professionally drawn).



CENTRAL ATLANTIC REGION AWARDS APPLICATION 2011-2013

Award Name: _____ **Number (if applicable):** _____

Submitted by: _____
(Enter name exactly as it should appear on any award received)

Number of Members in club: _____

Name of State Garden Club: _____ **Number in State garden Club:** _____

State Awards Chairman: _____ **Phone:** _____ **Email:** _____

CAR Awards Chairman: _____ **Phone:** _____ **Email:** _____

- Application form is limited to three printed pages, front of pages only. (No report cover or binders allowed. No plastic sheets allowed)
- Application form will not be returned. (Exceptions: publication (books), CD/DVD). Copy entry for your files.
- State Awards Chairman must send entries (mail or electronically) to CAR Awards Chairman to arrive by:
 - Oct 1 National Awards with Regional Winners
 - Jan 15 National Youth Awards with Regional Winners
 - February 1 Award of Honor
 - February 23 Publicity/PressBooks
 - April 1 All other award applications

TO: Barbara Campbell 14 Deerpath Drive, New Paltz, NY 12561-2811, bcdeerpath@aol.com 845-255-7444

Please complete each topic, if applicable. Use numbering as below when completing form.

1. New Project: Yes _____ No _____ Beginning date: _____ Completion date: _____
2. Brief summary and objectives of project:
3. Involvement of club members, other organizations, etc.
4. Project expenses and means of funding:
5. Continuing involvement, follow-up, maintenance:
6. Attach or insert photos, digital photos, and/or landscape plan (does not need to be professionally drawn)

